VENDOR CREATION / UPDATION FORM FOR GOVT. SERVANTS / INDIVIDUALS

S. NO.	NAME OF EMPLOYEE/ OWNER	BANK NAME	BANK BRANCH & CITY	BANK ACCOUNT NUMBER	CNIC (NADRA)	PRESENT ADDRESS			COST CENTER/ DDO CODE	PERSONNEL NO. (GOVT SERVANTS)	VENDOR NO. ALLOTTED
						STREET / MOHALLA	HOUSE NO	NAME OF CITY AND DISTRICT			
1	*2*	*3*	*4*	*5*	*6*	*7*	*8*	*9*	*10*	*11*	*12*
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											

CHECK LIST (Documents Required):

1 Two copies of this form
2 Attested Copy of CNIC (Govt Servant/ House Owner)
3 Computerized Payslip issued by AGPR/AG/DAO
4 Sanction letter of hiring issued by department with owner name and CNIC (in case of Hiring of House only)

REASON FOR CHANGE IN DATA: _____

Reference(Personal File) No. _____ dated_____

(It is certified that all information is correct and original record has been verified)

Sign with Name, Date and Stamp of DDO