



GOVERNMENT OF PAKISTAN
OFFICE OF THE ACCOUNTANT GENERAL
PAKISTAN REVENUES, G-8/4, ISLAMABAD

No.Admn-II/Stationery-Tender (AGPR)/2015-16/

Dated: September, 17 2015

TENDER NOTICE

Sealed tenders are invited under Rule-36(a) of Public Procurement Rules, 2004 for supply of Stationery Items for the year 2015-16 as per tender documents.

2. Interested firms/dealers having GST/NTN number may quote the prices of items they want to supply in a sealed cover duly inscribed as under:-

“Tender for Stationery for AGPR, Islamabad”

3. Tender documents containing list of items required as well as terms and conditions of supply can be collected from the DDO on any working day during the office hours. Cost of tender documents is Rs.300/- which is non-refundable.

4. Interested firms/dealers must provide following information/documents with their bids:

- a) Experience of supplying similar goods.
- b) Previous registration with any Govt. organization.
- c) Business/Office address, telephone and fax numbers.
- d) Certificate of Income Tax & Sales Tax registration.
- e) Certificate or undertaking/affidavit of not being blacklisted.
- f) List of clients where services have been rendered in current year
- g) Authorized dealership certificate form the Manufacturers/ Principal suppliers in case of supply of toners/cartridges. If it is found that sub-standard or in genuine toners/cartridges are supplied, the contract will be cancelled, security deposit will be forfeited and the firm will also be blacklisted.

5. The seal tenders along with earnest money which is 5% of the total contract price should be submitted on or before **5th October 2015 (Monday) at 10:30 a.m.**

6. Bidders will work out 5% of the contract price considering the items they are interested in supplying. Tenders will be opened in the presence of bidders / representatives who choose to attend on the same day at 11:00 a.m.

7. Suppliers may quote for one or all the items listed in the tender documents. Contract(s) would be awarded item-wise to the lowest bidder(s).


(Muhammad Khalid)
Accounts Officer (Admn-II)
Phone No.9260325